



Energy (E2) Department,
Secretariat,
Chennai-9.

Letter No.3987/E2/2019, Dated 14.02.2020

From
Thiru A.Karthik, I.A.S.,
Principal Secretary to Government (FAC)

To
The Chairman and Managing Director,
Tamil Nadu Generation and Distribution Corporation Ltd.,
Chennai -2(w.e).

The Chairman and Managing Director,
Tamil Nadu Energy Development Agency,
Chennai - 6(w.e).

The Chairman and Managing Director,
Tamil Nadu Power Finance and Infrastructure Development Corporation Ltd.,
Chennai-35(w.e)

The Chief Electrical Inspector to Government,
Chennai -32(w.e)

The Secretary,
Tamil Nadu Electricity Regulatory Commission,
Chennai-8(w.e)

Sir,

Sub: Energy Department – Business Facilitation Act, 2018 –
Adherence to Tamil Nadu Business Facilitation Act, 2018
and Rules framed under Single Window Applications – Reg.

Ref: From the Chief Secretary, Industries (MIB.2) Department,
Secretariat, Chennai-9, D.O.Letter No. 5579/MIB.2/ 2019-19,
dated.10.02.2020.

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I am directed to enclose a copy of the reference cited and to request you to adhere to the following provision of Business Facilitation Rules 2017 scrupulously in letter and spirit:-

- i) Regarding query / clarification / need for further data, officers must comply with the following for single window applications:-
 - As per rule 8, Raise query/clarification only once-multiple queries are not permitted.
 - As per rule 8, query /clarification, if any, needs to be raised within timelines. The timeline is 3 working days for applications with processing

time limit less than 10 days, and within 7 working days for applications with time limit beyond 10 days (from the date of receipt of application).

- As per Sub-rule 10, Rule 11, the query/clarification shall be raised online only through the single window portal. Queries through e-mail, letter, telephonic requests are not allowed.
- ii) As per Sub-rule 2 under Rule 14, competent authorities shall process their respective clearance without waiting for other linked clearances. Departments may give final clearance subject to other clearances.
- iii) As per Sub-rule 12 under Rule 11, competent authorities shall accept or reject the application within the timelines specified in the Rules with reasons. The reason for rejection needs to be comprehensive and self-explanatory.

Yours faithfully,



for Principal Secretary to Government (FAC)