

002805



STATE INDUSTRIES PROMOTION CORPORATION OF TAMILNADU LTD.
No.19A, RUKMANI LAKSHMIPATHY ROAD, EGMORE, CHENNAI-8.

CIRCULAR

Cir.No.11 /2020

Date:19.2.2020

Sub: SIPCOT – Adherence of Provisions of the Business Facilitation Rules, 2018 - Instructions issued – Reg.

Ref: Chief Secretary to Government, D.O. letter No.5579/MIB.2/2019-19, dt.10.2.2020.

As part of Go Green Initiative, SIPCOT has switched over to online mode and the business activities of the corporation are done online through our website www.sipcot.in, viz. land allotment, structured package of assistance, NOC to mortgage the leasehold rights of the allottees in favour of banks/Financial Institutions, collection of water & maintenance charges, sub-lease charges, plot cost payment and track rent etc.

1. As per the Business Facilitation Rules, 2018, strict timelines & instructions have to be followed for raising queries / clarification from the applicant and accepting / rejecting the application and issue of orders as under:

- As per rule 8, Raise query / clarification **only once – multiple queries are not permitted.**
- As per rule 8, query / clarification, if any, needs to be raised **within timelines.** The timeline is 3 working days for applications with processing time limit less than 10 days and within 7 working days for applications with time limit beyond 10 days (from the date of receipt of application).
- As per sub-rule 10, Rule 11, the query / clarification shall be raised online **only through the single window portal. Queries through email, letter, telephonic requests are not allowed.**

2. As per Sub-rule under Rule 14, competent authorities shall process their respective clearance without waiting for other linked clearances. Departments may give final clearance subject to other clearances.

P

3. As per sub-rule 12 under Rule 11, competent authorities shall accept or reject the application within the timelines specified in the rules with reasons. **The reason for rejection needs to be comprehensive and self-explanatory.**

Hence, the concerned Head of Departments are instructed to strictly adhere the above rules **as per the time limits and conditions** mentioned above.


(J. KUMARAGURUBARAN)
MANAGING DIRECTOR.

To

Head of Departments concerned.
All the Project Officers
PA to MD

Copy to

✓ The Managing Director/
Chief Executive Officer,
Guidance Tamil Nadu,
19A, Rukmani Lakshmi pathy Road,
Egmore,
Chennai 600 008.